Install WebEx Plugins

You do not need to install software to use WebEx, however, a plug-in is required. The easiest method for ensuring you have the proper plug-in is to test WebEx before you launch your first session. For optimal results, you will need to test the center you are holding you session in, through your preferred web browser *(Internet Explorer, Firefox)*.

1. Open your **preferred web browser**.
2. Go to https://**uia-initiative.webex.com**
3. Click on the **Event Center tab**
4. On the left navigation bar, click **Setup**.
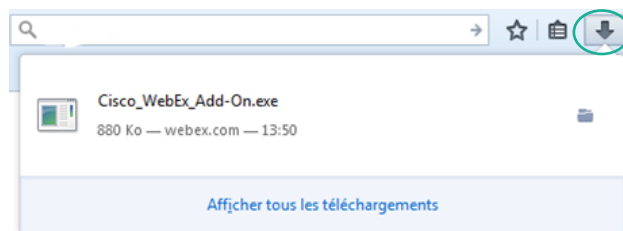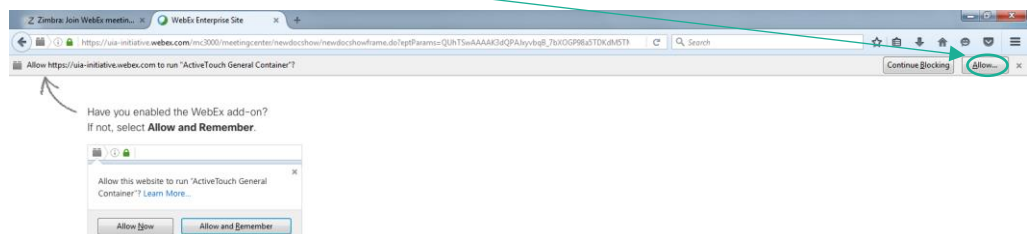5. Click the **top link** "Event Manager" in the setup section.

6. Click the [Set Up] button, the system will check to see if your computer has all necessary plugins.
7. If you receive any request to download and install plugins, **accept** and **follow the installation steps**.

   7.1: If you use Firefox :

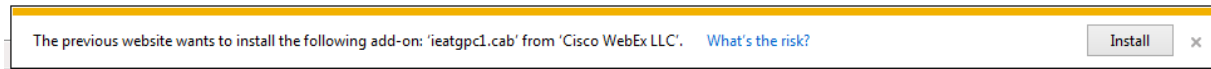   At the top right click on the *"arrow"* and installed the plugin "Cisco_Webex_Add-On.exe"
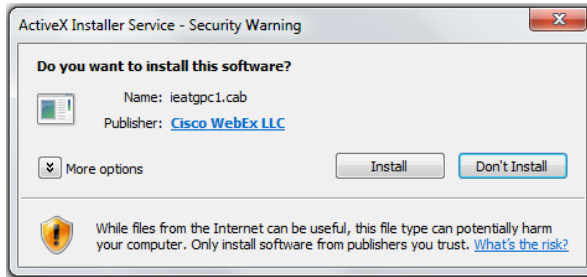

And click on Allow button
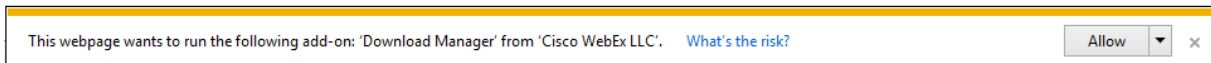
7.2: If you use Internet Explorer :

Click on *"install"* button

Click again on the *"install"* button

Finally click on *"Allow"* button

8.   You will know you are successful when you receive the **Setup complete** window.

Note: WebEx also provides a diagnostic test meeting for the Meeting Center at
http://www.webex.com/test-meeting.html.