**Applicant Seminar**

**13th of January 2016**

|  |  |
| --- | --- |
| **10h00-10h30 Welcome Coffee** | |
| 10h30-10h40 | Welcome  *DG REGIO, European Commission* |
| 10h40-10h50 | The policy context and expectations for UIA |
| **Introduction to the UIA Initiative** | |
| 11h00-11h05 | Main objectives  *Tim Caulfield, UIA Director* |
| 11h05-11h10 | Thematic coverage |
| 11h10-11h20 | Eligible authorities |
| 11h20-11h30 | Main features of UIA projects |
| 11h30-11h40 | Funding principles |
| 11h40-11h45 | Management structures |
| 11h45-12h00 | Q&A |
| **12h00-13h30 Networking lunch** | |
| **The 1st Call for Proposals** | |
| 13h30-13h40 | 4 topics |
| 13h40-13h50 | The application process |
| 13h50-14h00 | The Selection process |
| **Application Form: what do we expect and how to fill it in?** | |
| 14h00-14h05 | Partnership |
| 14h05-14h15 | Project Summary |
| 14h15-14h25 | Work plan |
| 14h25-14h45 | Eligible expenditures |
| 14h45-15h20 | Q&A |
| 15h20-15h30 | Conclusions and next steps |

Conference Centre Albert Borschette, Rue Froissart 36, 1040 Brussels, Belgium